

Processing of personnel data

Basic information on Data Protection	
Responsible:	BARCINO CULTURE NOVAE, S.L.
Purpose:	Manage the employment relationship
Legitimation:	Execution of a contract. Compliance with a legal obligation.
Recipients:	Data transfers are planned to: Tax Administration, Social Security and Mutual; Banks and financial entities; State foundation for employment training (Fundae).
Rights:	You have the right to access, rectify and delete the data, as well as other rights, indicated in the additional information, which you can exercise by contacting the address of the data controller or at www.boscdelesfades.com
Origin:	The interested party

Complete information on Data Protection

1. Who is responsible for the processing of your data?

BARCINO CULTURE NOVAE, S.L.

B67508978

C/ Paseo de Gracia, n.º 41, 3º 1ª, 08007 Barcelona

933172649

info@museocerabcn.com

2. For what purpose do we process your personal data?

At BARCINO CULTURAE NOVAE, S.L. we process the information provided by interested persons in order to carry out personnel management; training; occupational risk prevention and health surveillance; preparation of payroll, social security and contributions; day record; accidents at work, if any. In the event that you do not provide your personal data, we will not be able to fulfill the purposes described.

No automated decisions will be made based on the data provided.

3. How long will we keep your data?

While the employment relationship with the entity is maintained and during the years necessary to comply with legal obligations.

4. What is the legitimacy for the processing of your data?

We indicate the legal basis for the processing of your data:

- Execution of a contract: Personnel management, education and training. (GDPR art.6.1.b).
- Compliance with a legal obligation: Occupational risk prevention and health surveillance; preparation of payroll, social security and contributions; day record; Management of accidents at work, if applicable. (Law 31/1995, of November 8, on Occupational Risk Prevention; Royal Legislative Decree 2/2015, of October 23, approving the revised text of the Workers' Statute Law; Royal Legislative Decree 8 /2015, of October 30, which approves the revised text of the General Social Security Law; Royal Decree-Law 8/2019, of March 8, on urgent measures for social protection and the fight against precariousness during working hours, GDPR articles 6.1.c and 9.2.b). Royal Decree 902/2020, of October 13, on equal pay between women and men.

5. To which recipients will your data be communicated?

The data will be communicated to the following recipients:

- Tax Administration, Social Security and Mutual, in order to present taxes and obligations related to social security (legal requirement).

- Banks and financial entities, in order to make the payment of the payroll (contractual requirement).
- State Foundation for Employment Training (Fundae), in order to manage the bonus for employee training (contractual requirement).

6. Data transfers to third countries

Data transfers to third countries are not planned.

7. What are your rights when you provide us with your data?

Anyone has the right to obtain confirmation as to whether or not at BARCINO CULTURAE NOVAE, S.L. we are processing personal data that concerns them.

Interested persons have the right to access their personal data, as well as to request the rectification of inaccurate data or, where appropriate, request its deletion when, among other reasons, the data is no longer necessary for the purposes for which it was collected. You also have the right to the portability of your data.

In certain circumstances, the interested parties may request the limitation of the processing of their data, in which case we will only keep them for the exercise or defense of claims.

In certain circumstances and for reasons related to their particular situation, the interested parties may oppose the processing of their data. In this case, BARCINO CULTURAE NOVAE, S.L. will stop processing the data, except for compelling legitimate reasons, or the exercise or defense of possible claims.

You can materially exercise your rights in the following way: by contacting the address of the data controller or at www.boscdelesfades.com

When sending commercial communications using the legitimate interest of the person responsible as a legal basis, the interested party may oppose the processing of their data for that purpose.

If you have given your consent for a specific purpose, you have the right to withdraw the consent granted at any time, without affecting the legality of the treatment based on the consent prior to its withdrawal.

In the event that you feel your rights have been violated regarding the protection of your personal data, especially when you have not obtained satisfaction in the exercise of your rights, you can file a claim with the competent Data Protection Control Authority through from its website: www.aepd.es.

8. How have we obtained your data?

The personal data that we process at BARCINO CULTURAE NOVAE, S.L. comes from:
The interested party.

The categories of data that are processed are:

- Identification data.
- Postal and electronic addresses.